



METAL RETREATS

METALSMITHING RETREAT REGISTRATION FORM

Signing up is easy, but space in my retreats is limited to 6 students. Register in advance to reserve your place. This form explains are current policies for registration, transfers, refunds and cancellations. Classes are held in our metalsmithing studio and classroom in Berkeley, California.

REGISTRATION AND CLASS POLICIES

Students may register for studio workshops online at SilveraJewelry.com, by phone at 510 868 4908, or send this registration form by mail, or email it to joe@silverajewelry.com. Payment in full for tuition and materials fees is due at the time of registration to reserve your place. Material fees (when applicable) are due the first day of the retreat. We accept Visa, MasterCard, American Express, Discover, money order, checks and cash. After your registration is received, a confirmation letter is sent to you by email or mail, with class information and directions to our studio classroom.

If the retreat is canceled for any reason, all fees will be refunded. Students can cancel their registration up to 21 days before the retreat for a full refund. No cancellations are accepted 21 days or less before the retreat, however, we will do what we can to try and sell your place to a qualified student. If we can sell your place, you will receive a refund less a \$25 cancellation fee. You may send a participant who has the necessary prerequisites in your place if you cannot attend the retreat. Please call us immediately with any changes in the participant information. Students must be at least 15 years old to attend a retreat, and students under 18 must have a legal guardian sign our liability waiver form. Lodging and meals are not included.

STUDENT INFORMATION

Name:		
Mailing Address:		
City:	State:	Zip:
Email Address:		Phone:

CLASS

Class Title:	Dates:	Fee:
Prerequisites:	Prerequisites fulfilled: <input type="checkbox"/> Yes <input type="checkbox"/> No	
Class Title:	Dates:	Fee:
Prerequisites:	Prerequisites fulfilled: <input type="checkbox"/> Yes <input type="checkbox"/> No	

PAYMENT INFORMATION

Card Holder's Name:	Credit Card Number:
Expiration Date:	3-4 Digit Validation Code:
Billing Address:	
Signature:	